Project Approval Form

Tuesday, 20 June 2023

School of Agriculture, Food and Ecosystem Sciences

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| **Student Name:** | | Student ID No: | | |
| **Email:** | | Phone Contact: | | |
| Primary Supervisor: | | | | |
| Second Supervisor (if needed): | | | | |
| **Minor Research Project (25 pts)** or  **Major Research Project (50 pts)** (circle one) | | Study Location: | | |
| **Duration: Semester Long or Year Long** (circle one) | | Subject Code: | | |
| **Start: Semester 1 or Semester 2** (circle one) | | Enrolment Census Dates  Sem 1 - March 31 / Sem 2 - August 31 | | |
| **BRIEF DETAILS OF PROJECT** | | | | |
| **Proposed Title:** | | | | |
| **Overall Aim:** | | | | |
| **Brief Description of Methods:** | | | | |
| **Ethics Approval Required: Yes or No** circle one  **Brief comment on reason for ethics approval?** | | | | |
| **Specific Risk Assessments beyond general project risk:** | | | | |
| **Facilities required** (lab/nursery space): | | | | |
| **Assessment overview** (for information) | | | | |
|  | **Minor Research Project** | | **Major Research Project** | |
| **Nomination** | Due Week 2 via LMS  Hurdle before enrolment and commencement | | Due Week 2 via LMS  Hurdle before enrolment and commencement | |
| **Proposal** | 10% - due end of week 4  1500 words - hurdle requirement | | 10% - due end of week 5  1500 words - hurdle requirement | |
| **Report** | 75% - due first Monday of exam period 5,000 – 10,000 words | | 75% - due first Monday of exam period 10,000 – 15,000 words | |
| **Presentation** | 15% - 15 minutes (+ 5min questions)  Week 12 in class or scheduled symposia | | 15% - 15 minutes (+ 5 mins questions)  Weeks 12 in class or scheduled symposia | |
|  | Proposal and Report are submitted via LMS Turnitin. | | | |
| **IMPORTANT NOTES**  This form **MUST** be signed by the **Primary Supervisor** as **approval** to enroll.  It is the candidate’s responsibility to complete this form and check it with their supervisors before obtaining their signature. This form is **not** meant to substitute for discussions between the student and their supervisor(s) about the objectives and conduct of the project.  The candidate and supervisor(s) should each retain a copy of this form.  The form **MUST** be scanned and submitted SAFES academic Support Team at [SAFES-ASO@unimelb.edu.au](mailto:SAFES-ASO@unimelb.edu.au) | | | | |
| **Signatures** | | | | **Date** |
| **Academic**  **\*note – by signing this, the Supervisor agrees to provide the names of two examiners immediately after the Census date.** | | | |  |
| **Primary supervisor - Name and Signature:** | | | |  |
| **Secondary supervisor - Name and Signature** (if needed)**:** | | | |  |
| **Student - Name and Signature:** | | | |  |
| Office use  Subject Co-ordinator (signature):  Project assessor(s) assigned: | | | |  |