



Information Booklet for Students, Campus Residents and Visitors

# **Contact Details**

Postal address:
The University of Melbourne
4 Water St
Creswick VIC 3363

Phone: +61 3 5321 4300

Email: reception-creswick@unimelb.edu.au

For queries specifically regarding accommodation at the Creswick Campus please

email:

creswick-accom@unimelb.edu.au

### **Business Hours**

Reception is open from **8.45am to 4.45pm Monday to Friday** except on Australian national public holidays. The Creswick Campus is open all year except for a short period over Christmas and New Year. Generally the campus closes on 24 December and reopens on 2 January or the first business day after 2 January.

# Other Campus Information

# **Parking**

The main car park is shown on the Creswick Campus map. There are two other smaller car parking areas also shown on the campus map. All residents and visitors must only park in designated parking areas and may be fined if parked elsewhere.

#### Telephones on Campus

The telephone in your accommodation room will call internal phone numbers only (on the University of Melbourne network). They can also receive calls from any number.

Other phones on campus will make calls to external numbers, you need to dial 0 first to get an outside line then dial the number you require.

A coin-operated pay telephone is available in the foyer of AVG House (the main student accommodation block)

Mobile telephones on the Telstra network will have coverage on the Creswick Campus and those on the Optus network may. Mobile phones on the Vodafone or other networks may not have any coverage on the Creswick Campus.

#### Smoking on Campus

The Creswick Campus is smoke-free. We prefer you don't smoke on campus at all. Smoking is only allowed in the one designated smoking area shown on the campus map. All buildings are fitted with smoke detectors, including all bedrooms in the accommodation blocks.

### **Emergency Contacts**

Any emergency on site during or after business hours should be reported immediately to extension 14333, the campus emergency number or directly to Security on extension 46666. From your own phone call 8344 6666.

For **AMBULANCE**, **FIRE BRIGADE OR POLICE emergencies** within Australia, phone 000 (0000 if telephoning from a Campus Phone).

For **any non-emergency situations** for which police are required, please telephone the **non-emergency Police assistance number: 131 444** or the Creswick Police Station on 5345 2220.

Other useful phone numbers can be found in the back of this booklet, including the campus of hours contact number.

#### First Aid

A list of the current first aid personnel located on site during business hours is posted at various locations on campus and may be obtained from reception. There are First Aid kits in all buildings on Campus.

### **Lost Property**

Enquiries concerning any lost property should be directed to Creswick Campus Reception. The department takes no responsibility for lost or stolen property and residents should arrange their own insurance for personal items.

### **Safety Information**

There are some one-way roads on campus shown on the campus map and these must be observed. All Victorian road rules apply to all roads on campus and these can be found at: Victorian Road Rules

All accommodation blocks and most buildings on campus have emergency alarm systems. If an alarm sounds in the building you are in please follow evacuation procedures as posted around campus and evacuate to the Emergency Assembly Area in the main carpark. The Creswick Country Fire Authority (CFA) town siren will sound regularly throughout the year, particularly in the summer period. This is an alert to all CFA members that an emergency has been reported and may indicate a risk to the town.

Cooking and heating appliances create a fire risk when used in bedrooms and must not be used without the approval of the Campus Manager. ONLY ELECTRICAL APPLIANCES AND CORDS THAT CONFORM TO AUSTRALIAN STANDARDS MAY BE USED ON CAMPUS. ie. no international appliances, cords or adaptors are allowed and will be confiscated for the time you stay on campus. You may use your own electrical appliances on campus if they are 'tagged in' to service first. Please see reception regarding this.

Please do not use any sporting equipment in or near buildings. You will need to pay for any damage caused. Do not store bicycles or large items of sporting equipment in rooms, as this causes a safety risk. Please see reception to arrange storage on campus. Please report any incidents regarding health and safety issues via the **S3 incident form** available from reception.

### **Security**

University of Melbourne security (located at the Parkville campus) can be contacted on 8344 6666.

While Creswick is in a quiet regional area, please still be vigilant regarding the safety of your person and property at all times.

Campus management accepts no liability for any loss of, or any damage to, personal or other property that may occur on campus.

#### Maintenance Issues

To report any maintenance issues, please complete the Maintenance Request Form available from reception.

## Sporting and Recreational Facilities on Campus

Sport and recreational facilities at the campus include a Student Recreation building containing a full-size pool table and table tennis table. There is also a gymnasium that is available with limited free memberships. Please see Reception (for availability) on your arrival day before 4pm to join the Gym, or if you require the access code for the Recreation Building. There are a number of bush walks and cycling tracks around the Creswick area.

#### Counsellor at Creswick

Darryl Cloonan, Counselling and Psychological Services, attends Creswick Campus 1st Monday of each month from 10.00am - 1.00pm To book: info@darrylcloonan.con or call 0407 521 141

The Parkville Campus of the University of Melbourne also offers a counselling service that can be contacted on 1800 671 559. www.services.unimelb.edu.au/counsel/

## Photocopier

The main photocopier/printer is located in reception (Stage 2 building). Reception staff can print documents for you, which will incur a small charge depending on the size of the document. Please contact Reception to make arrangements.

# Living in the Creswick Area

#### Climate

The Creswick climate is warm to hot in summer and cool to cold in winter. It is generally several degrees colder than Melbourne. You should be prepared for some below freezing overnight temperatures and frosty mornings in winter by bringing/purchasing warm clothing and bedding (where not provided). You should also check that any accommodation you are considering has adequate heating. There is no air conditioning in the accommodation buildings.

Latitude: 37.43 S Longitude: 143.90 E Elevation: 452.0 m

#### More detailed climate information:

The mean daily maximum temperature ranges from 11°C in winter to nearly 27°C in summer. Mean daily minimum temperatures range from about 2°C in winter to about 11°C in summer. However, some summer days can be very hot (up to around 42°C) and some winter nights can be very cold (down to around -5°C). On average there are 30 days per year where

the maximum temperature is over 30°C, and 90 days per year when the minimum temperature is 2°C or less. Mean annual rainfall is 755 mm

## **Bushfire Safety**

In summer, temperatures can reach up to mid 40°C during the day, sometimes with very high winds, and fire authorities have assessed the township of Creswick as having a VERY HIGH bushfire risk.

Creswick is in the **CENTRAL** Total Fire Ban district.

All residents on campus are responsible for making themselves aware about bushfire risk, the 'Fire Danger Ratings' system, and how to take steps to ensure their own safety. The campus is automatically closed on 'CODE RED' days.

All long-stay residents who live on campus during the summer fire danger period will be required to attend a bushfire safety session and complete and follow a Bushfire Safety Plan.

For further details about planning for bushfire safety see the campus Operations officer, and the Country Fire Authority (CFA) website at:

Country Fire Authority

## On-Campus Accommodation

On-campus accommodation is available for students in A.V. Galbraith House which is commonly referred to as AVG.

Facilities include:

- 38 bedrooms (on two levels)
- 4 shared toilet / bathroom areas
- recreation lounge
- 4 student kitchens (adjacent to AVG)
- laundry facilities
- central heating

Each bedroom is furnished with a bed, mattress and mattress protector, wardrobe with mirror and drawers, mat, desk and chair, desk lamp, bookcase and rubbish bin, telephone and computer network socket.

Bedding including pillows, sheets, blankets and a towel are provided in each room. The accommodation is self-catering with four shared kitchens. Each kitchen/dining room has a cook-top, griller, oven, toaster, refrigerator/freezer, individual storage cupboards, double bowl sink, rubbish bin, heater, and tables and chairs. Basic cooking equipment, utensils, crockery and cutlery are provided.

Please take notice of the signs posted near/on all **rubbish bins on campus** and use bins only as shown ie. no rubbish in recycling bins. Please recycle all items possible.

You may <u>check-in to your room after 3pm</u> on your arrival date and you must <u>check-out/vacate your room prior to 9am</u> on your departure date. If you require earlier check-in or later check-out please specify when making a booking and we will try to accommodate this request.

The common areas in all accommodation blocks are cleaned once a day, Monday to Friday, except on Public Holidays. **Bathrooms in AVG House are closed during** 

cleaning. Please do not enter bathrooms when cleaning is in progress. Residents are expected to keep these areas, and their rooms, clean and tidy at all times.

If you are unfamiliar with any of the equipment in the accommodation blocks (including bedrooms, bathrooms, kitchens and laundry) or how to use it, please don't hesitate to ask at reception for assistance. We can make a time to meet with you and demonstrate any items required.

There are also two other accommodation units on campus primarily used for groups.

#### **Accommodation Fees**

Please contact Reception on 5321 4300 for information regarding accommodation fees for on-campus accommodation. Accommodation fees will be made prior to arrival for short-term residents and at least monthly for long-term residents.

## Off-Campus Accommodation

Private rental accommodation is available in Creswick, near-by towns and the city of Ballarat. Many real estate agents are located in Creswick and Ballarat, details of which may be found in the White Pages telephone directory.

Useful tenancy advice can be found at: Consumer Affairs Victoria - Renting



#### **Buses**

Local buses run regularly between Ballarat and Creswick every day.

Further information about routes and timetables is available from: Public Transport Victoria - Ballarat-Creswick Route

### V/Line services

From Ballarat, you can travel by V/Line trains or buses direct to Melbourne, Bendigo, Geelong, Warrnambool, Hamilton, Mount Gambier, Horsham, Adelaide and Mildura. Trains and buses leave from the Ballarat railway station in Lydiard Street North. The journey to Melbourne takes about 90 minutes and terminates at Southern Cross (Spencer Street) station. A train service stops at the Creswick railway station twice per day, to and from Melbourne via Ballarat. This is the Maryborough line. Please check the timetable for details. There are also V/Line buses that stop in Creswick.

V/line information: Phone: 5337 8609

V/line reservations: Phone: 13 22 32 or http://www.vline.com.au

For all possible public transport options see: <a href="https://ptv.vic.gov.au/">https://ptv.vic.gov.au/</a>

#### **Taxis**

Creswick Taxi Service Phone: 5345 2777
Ballarat Taxi Co-op Phone: 5331 3355
Daylesford-Hepburn Taxi Service Phone: 5348 1111

### Airport connecting services

The Ballarat Airport Shuttle Bus operates a shuttle service between Ballarat and the Tullamarine Melbourne Airport, departing from the Ballarat Railway Station located at 202 Lydiard Street North.

For bookings and information, phone 5333 4181 or see:

**Ballarat Airport Shuttlebus** 

### Cycling

Cycling is an excellent way of getting around Creswick and surrounding areas. A bicycle rack is located outside AVG, you must bring your own lock. People in residence must not store bicycles in their rooms and cyclists on campus are advised to observe one-way traffic signs. Please be aware that the Creswick area is quite hilly.

#### Creswick Guide

Creswick - A Living History

# Local Facilities and Services

# Shopping

There are a number of shops located in the main street of Creswick, Albert Street. There is a large supermarket and bakery that are open 7 days a week, and a butcher open on weekdays. Creswick's two hotels in Albert Street serve lunches and dinner most days. Cafes and take-away food outlets are also located along Albert Street as well as a newsagency, hairdresser, hardware shop, ladies' wear and a pharmacy. Ballarat has a large range of retail shopping outlets including the major chain stores.

For shopping in Creswick see: <u>Creswick Business Directory</u>

#### **Local Markets**

There are several regular markets (including farmers' markets) in the Ballarat district. Creswick Country Market is on the 3<sup>rd</sup> Saturday of the month. Further info:

Ballarat and Surrounds Markets http://creswickmarket.com.au

### Banks and ATMs

Two ATMs are located in the Creswick township that are accessible 24 hours a day.

Commonwealth Bank

91 Albert Street Phone: 5345 2540

Bendigo Bank

81 Albert St Phone: 5345 1233

*Most* shops have EFTPOS facilities. Some businesses charge a fee for cash out or have a minimum transaction requirement.

Phone: 5345 1188

### Car repairs

Pete's Automotive 5 North Parade. Creswick Creswick Tyre Power

63 Albert Street, Creswick Phone: 5345 2607

Creswick Bridge Garage Smash

Repairs and Towing

3 Castlemaine Road, Creswick Phone: 5345 2330

Ants Automotive

22 Clunes Road, Creswick Phone: 5345 1160

#### Churches

St John's Anglican Church

103 Napier Street Creswick Phone: 5345 2060

St Augustine's Catholic Church

Napier Street, Creswick Phone: 5345 2160

St Andrew's Uniting Church

130 Ballarat Road, Creswick Phone: 5345 2031

Most other Christian, non-orthodox denominations are catered for in Ballarat. Information on local, or the nearest metropolitan, churches, mosques or temples catering for other faiths may be obtained from:

Buddhist Society of Victoria,

71 Darling Rd Malvern East Phone: 9571 6409

Hellenic Orthodox Community of Ballarat

116 Humffray St North, Ballarat Phone: 5331 6831

Islamic Information & Support Centre of Australia (IISCA)

20 a Lygon St Brunswick East Phone: 9387 4722

Jewish Community Council of Victoria

306 Hawthorn Rd Caulfield South Phone: 9272 5566

If you have any specific requirements regarding **religious observance** that we can assist with on campus, please don't hesitate to let us know and we will try to make suitable arrangements where possible. We have a separate bathroom available in AVG House for religious cleansing.

#### Laundromat

The Creswick Washhouse Laundrette

51 Albert Street, Creswick Phone: 5345 2189

#### **Local Government Services**

Creswick Service Centre (Shire of Hepburn)

68 Albert Street, Creswick Phone: 5348 2306

**Creswick Depot** 

Water Street, Creswick Phone: 5345 2870

Creswick Pound/Ranger

This service operates from Daylesford. Phone: 5348 2306

#### **Police**

Creswick Police Station 137 Napier Street, Creswick

Post Office

Creswick Post Office Phone: 5345 2504

Albert Street, Creswick

## Petrol Stations and Garages

Coles Express Creswick

20 Clunes Road, Creswick Phone: 5345 2803

**Bridge Garage** 

3 Castlemaine Road, Creswick Phone: 5345 2330

### **Sporting and Recreational Facilities**

Local sporting facilities include a golf club and tennis courts in Creswick and a range of sporting clubs. Outdoor swimming pools are located in Clunes, Daylesford and Ballarat. Creswick has numerous lakes to swim in.

Phone: 5345 2220

The nearest indoor swimming pool is at the Ballarat Aquatic Centre, Gillies Street North, Ballarat.

# Health Services

#### **Doctors**

Creswick Medical Centre, (24 hours - 7 days)

56 Albert Street Creswick Phone: 5345 8090

Community Health Service

Hepburn Health Services (in hospital grounds)

Hill Street, Creswick Phone: 5345 8165

# Hospitals

**Ballarat Base Hospital** 

Corner Sturt and Drummond Streets, Ballarat Phone: 5320 4000

**Daylesford Hospital** 

Hospital Street, Daylesford Phone: 5348 2372

#### **Local Dentists**

Dr J. Hazeldene

Creswick Dental Surgery (open Tuesdays)

86a Albert Street, Creswick Phone: 5345 2888

Dr G. Ellender

16 Albert Street, Daylesford Phone: 5348 1345

### Ballarat Base Hospital Dental Clinic

Corner Sturt and Drummond Streets. Ballarat Phone: 5345 2888

This service is for health care cardholders only. While emergencies will be handled within 24 hours, non-emergency treatment is subject to a waiting list of about 12 months. A fee of around \$20 applies to emergency treatment.

#### **Pharmacy**

Creswick Pharmacy
56 Albert Street, Creswick Phone: 5345 2004

#### Sexual Health

The Annexe Sexual Health Clinic

105 Humffray Street South, Ballarat Phone: 5333 1635

This service targets young people and people with disabilities. It offers STD testing, treatment and counselling, contraception, women's health, pregnancy testing and counselling. Phone counselling is also available.

**Ballarat Community Health** 

#### Women's Health Services

Women's Health Grampians Service 919 MacArthur Street, Ballarat

919 MacArthur Street, Ballarat Phone: 1800 013 432
This is a free service to all women offering advice, referral, workshops, seminars and short

courses as well as support.

# Bringing Your Family to Creswick

## Finding somewhere for you and your family to live

If you are looking for rental accommodation off-campus in Creswick, Ballarat or near-by towns please refer to the section on off-campus accommodation.

## Local facilities and services specifically for families

#### Childcare

There is one child-care centre in Creswick, and family day care (local government supervised child-care in private homes) may be available. For further information contact the Shire of Hepburn Service Centre in Creswick.

Phone: 5348 2306

#### Maternal and Child Health Services

Creswick Maternal and Child Health Service

Community Health Centre, Hill Street, Creswick Phone: 5345 2352

Phone: 5345 2274

#### Pre-School (Kindergarten)

Creswick Pre-School Victoria Street. Creswick

#### Playgroups

For information about playgroups for young children contact the Shire of Hepburn Municipal offices. Phone: 5348 2306

#### **Primary schools**

There are two government and one Catholic primary school in Creswick:

Creswick Primary School Phone: 5345 2044

Napier Street, Creswick

Creswick North Primary School Phone: 5345 2012 Macs Street, Creswick Fax: 5345 1224

St Augustine's Parish School Phone: 5345 2106 Napier Street, Creswick Fax: 5345 2219

Email: <a href="mailto:saintaug@netconnect.com.au">saintaug@netconnect.com.au</a>

#### Secondary schools

The nearest secondary schools are in Ballarat, to which there is a school bus service from Creswick. Government secondary schools in Ballarat operate on a zoning system, depending on your residential address.

Ballarat Secondary College (three campuses) Phone: 5336 7200

Ballarat High School, Sturt Street West, Ballarat Phone: 5338 9000

Damascus College, 1412 Geelong Rd, Mt Clear Phone: 5330 2747

Loreto College, 1600 Sturt Street, Ballarat Phone: 5331 1088

St Patrick's College, 1431 Sturt Street, Ballarat Phone: 5331 1688

Ballarat Grammar, Forest Street, Wendouree Phone: 5339 1191

Ballarat & Clarendon College, 1425a Sturt Street, Ballarat Phone: 5331 1355

Daylesford Secondary College, Smith Street, Daylesford Phone: 5348 2367

#### **Groups and Organisations**

For contact details of local youth groups and sporting organisations visit the Creswick Tourist Information Centre in Albert Street, the Shire Office, on-line or in the Yellow Pages telephone directory.

Creswick - A Living History

#### Creswick Municipal Library

68 Albert Street, Creswick Phone: 5345 2145

# When Your Friends and Family Visit

#### Visitor Accommodation

Residents of A. V. Galbraith House are welcome to have overnight visitors (for a small fee), with the prior approval of Residential Services, and provided residents accept responsibility for their visitors' conduct.

Every effort is made to accommodate family and friends of students in residence. Prior arrangements must be made at least two weeks before the proposed visit. We cannot provide accommodation for young children in any of our accommodation blocks.

#### Locally

Creswick has a range of accommodation options for visitors. There is a caravan park, hotel and motel accommodation, the Forest Resort, bed and breakfast cottages and host farms. The area surrounding Creswick, particularly around Daylesford, is very popular for weekend 'getaways' from Melbourne.

Daylesford Accommodation Booking Service Phone: 5348 1448

Things to do and places to visit in the Creswick area

There are a number of tourist and recreational activities in and around Creswick and the surrounding areas, from cycling and bush walking to museums, galleries and restaurants.

Creswick Visitor Information Centre is open 7 days

Phone: 5345 1114

Creswick - A Living History

# Coming from Overseas

There is very useful information for students and visitors coming from overseas on the website of the Australian government's Department of Immigration and Border Protection.

Dept of Immigration

They also produce two booklets (in several languages) for overseas visitors and migrants that may be particularly useful if this is your first time in Australia and are not familiar with cultural norms or available services.

<u>Life in Australia</u> Beginning a Life in Australia

Please be aware that all of the facilities on the Creswick Campus are 'Western-style' (eg. toilets/bathrooms, beds, kitchens, laundries) and *must* be used in the proper manner, particularly to ensure your safety. If you have not experienced these types of facilities previously, please ensure that you make yourself familiar with them before arriving on campus. Many resources to assist with this can be found on the internet.

If you have any specific requirements regarding **religious observance** that we can assist with on campus, please don't hesitate to let us know and we will try to make suitable arrangements where possible. We have a separate bathroom available in AVG House for religious cleansing.

Every effort is made to maintain accurate and current information in this booklet but the Creswick Campus cannot guarantee that all information is correct. If you notice any inaccuracies please don't hesitate to alert us so that we can update the data.



# Creswick Campus

# Code of Conduct for Students, Residents and Visitors

This code of conduct is designed to ensure that the rights of all students, staff and guests are protected on campus and that a harmonious environment is maintained for the benefit and wellbeing of all.

#### **General Behaviour:**

- 1. **All University of Melbourne Policies and Procedures,** as well as laws in force in the State of Victoria, must be adhered to at all times whilst on campus. No **illegal activity** of any kind is permitted on campus.
- 2. Every student and resident acknowledges that a breach of, or a failure to comply with, this Code of Conduct may be treated as a breach of University Discipline and will be subject to the Discipline Committee Statutes. A recommendation for **suspension or expulsion** from campus accommodation may apply to residents.
- 3. All students, residents and visitors must not compromise the **health**, **safety or welfare** of any persons on the campus, facilities or assets of the Creswick Campus or the reputation of the University of Melbourne, nor cause offence, discomfort, embarrassment, injury or damage to any person. We reserve the right, without liability, to exclude or eject any or all objectionable persons from the Campus.
- 4. No student, resident or visitor to the Creswick Campus will subject any person connected to the University of Melbourne to any form of **harassment** at any time whilst on this campus. Please make yourself familiar with the University of Melbourne's Sexual Harassment and Anti-Discrimination policies. **Offensive behaviour** will not be tolerated.
- 5. **Noise** is to be kept to a minimum between the hours of 11pm and 8am, particularly in the accommodation blocks. Please use the Student Recreation Centre (building 726) for socialising, TV and music. Please use facilities other than the accommodation blocks to skype or talk on the telephone during these hours.
- 6. The Creswick Campus is smoke-free. We prefer that you don't smoke on campus at all. You may only smoke in the designated smoking area shown on the campus map.
- 7. Moderate **alcohol consumption** is acceptable outside of University operating hours (8.45am-5pm, Monday to Friday), in approved recreation areas. The **illegal use of drugs** is not permitted on campus.

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# Creswick Campus

- 8. All students, residents and visitors are financially responsible for any damage to the Creswick Campus Facilities and Grounds, and any property owned or in the care or custody of the University of Melbourne. Anyone involved in **willful damage or theft** on the Campus will face serious disciplinary action and/or prosecution.
- 9. Each student, resident and visitor is expected to display **goodwill and common sense** and respect the rights and independence of all persons on campus.
- 10. Persons under the age of 18 can only be brought onto the campus if they are under the constant supervision of an adult and with the express prior permission of campus management.
- 11. Every student and long-stay resident will provide campus management with the **following** information:
  - Full and accurate details of name, home address and telephone number
  - The registration number of any motor vehicle or motor cycle used or driven by the student and parked on campus.

#### **Use of Campus Facilities:**

- 12. No student, resident or visitor will make use of any facility of the campus without **prior approval** by campus management and **payment of fees** where applicable.
- 13. Students, residents and visitors will follow all **instructions provided** for the use of campus facilities and equipment (eg. photocopiers, kitchen equipment, laundry equipment) and/or make themselves familiar with the types of facilities on the campus (eg. bathrooms). This includes the appropriate use of all facilities in accordance with Australian cultural norms.
- 14. Students, residents and visitors will pay all costs, charges and fees incurred through any action of the student or visitor of the student to the campus in regard to any **damage or destruction** of University of Melbourne property.
- 15. Every student, resident or visitor to the Creswick Campus must comply fully with all **Victorian Road Rules**. Vehicles are to be parked only in **designated car parks**.
- 16. All **library materials** must be returned to the library by the due date or fines will be imposed. The loss of any material by a student will incur the cost of replacement.

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# Creswick Campus

#### **Safety and Security:**

- 17. All students and residents on the Creswick Campus must make themselves aware of **emergency evacuation** procedures and assembly points by reading the information displayed throughout the Campus.
- 18. On days declared as 'Code Red' by relevant Emergency Services Agencies the Campus will automatically be closed and all persons on site will be required to leave the campus. Long term residents will be required to enact their personal bushfire plans. In the event of a possible bushfire threat to the Campus, the Campus will be closed at the earliest possible time and all persons on site will be required to leave or take refuge as directed by the Campus Emergency Controller/s (CEC).
- 19. Students are encouraged to report any **suspicious persons** on site to campus management during business hours, or to the police outside of business hours. Any **unacceptable behaviour** or vandalism should be reported to campus management. It is an individual's responsibility to report and pay for any **damage** caused by themselves or their visitors to University or resident's property.
- 20. Persons bringing items onto the Creswick Campus do so at their own risk. The University of Melbourne will not accept any responsibility for injury, loss or damage to any person, equipment or property left on the Creswick Campus prior to, during or after the time of your visit, except to the extent that such injury, loss or damage is caused by the negligence of the University.
- 21. Any **safety or maintenance issues** identified by students, residents or visitors will be immediately reported to campus management.
- 22. No **fires** may be lit on the campus and the use of naked flames of any sort (eg. candles, oil burners, outdoor torches) is strictly prohibited. Properly maintained gas barbecues are acceptable.

#### **Accommodation:**

- 23. All **accommodation fees** will be charged prior to arrival for short-term residents, and monthly for long-stay residents.
- 24. You may not change accommodation rooms without the prior approval of campus management. All residents must maintain their room in a clean and tidy condition and will cooperate with other residents to ensure that the common areas are also maintained in a clean and tidy condition. For long-stay residents, a vacuum cleaner is available and you must vacuum your room at least fortnightly.

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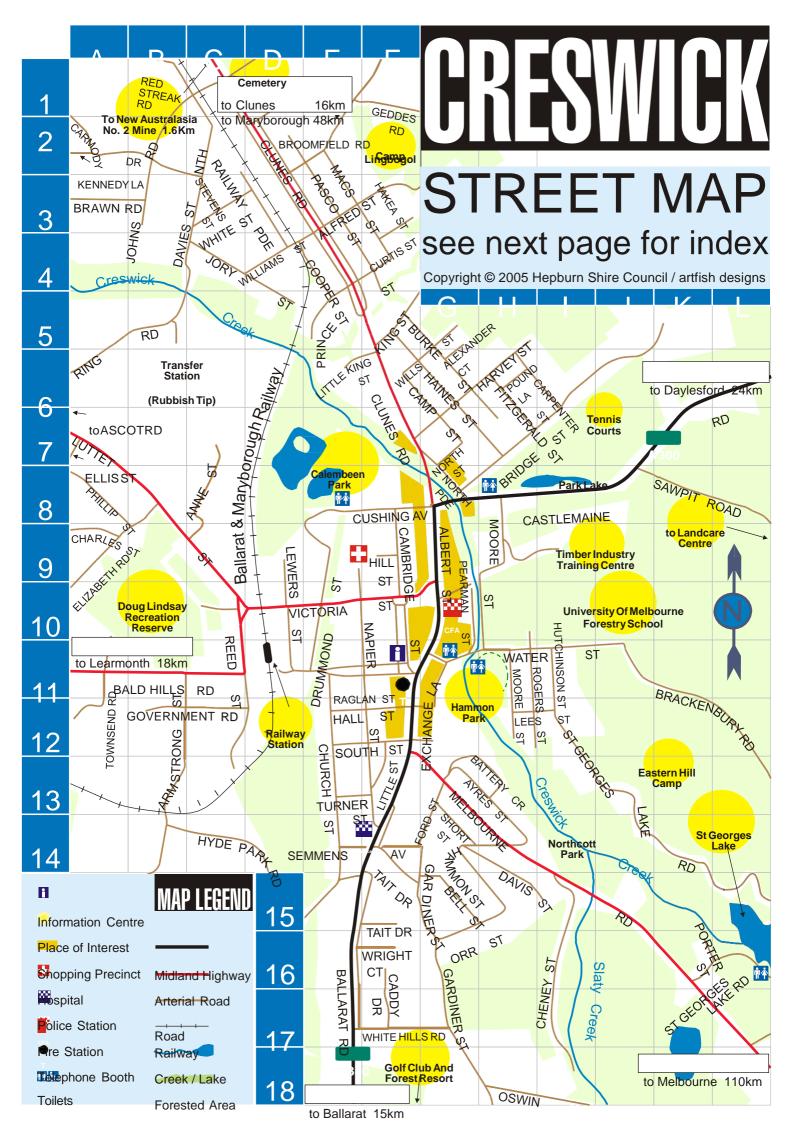
# Creswick Campus

- 25. **Bathrooms in AVG House are cleaned, and therefore closed**, from 9.00am to 10.00am (downstairs) and 10.00am to 11.00am (upstairs) and you must not access the bathrooms during these times.
- 26. Only **electrical appliances** and cords that conform to Australian standards may be used on campus. No international appliances, cords or adaptors are allowed and will be confiscated.
- 27. All **personal property** (with the exception of bicycles or other large items) should be safely stored in your allocated room and the door kept locked at all times when not in attendance. Loss of any personal property is the responsibility of the individual. Students should insure their own personal property.
- 28. Upon departure from the campus accommodation, you must **vacate your room** and remove all possessions by 9am on your day of departure.
- 29. **You may be charged** for any items of University property from accommodation rooms that are found to be damaged or missing after your stay.
- 30. All **accommodation rooms will be inspected** by two members of campus management on a quarterly basis. Residents will be given notice of the date inspections will take place. Residents may be present if they wish but are not required to be. Staff will use a master key to enter each room to be inspected if the resident is not in attendance.

#### **Cooking:**

- 31. Meal preparation and cooking is only allowed in **kitchen facilities** provided on campus.
- 32. Students, residents and visitors must make themselves familiar with **Australian Food Safety standards** and adhere to these standards on campus at all times.
- 33. Students, residents and visitors must make themselves familiar with the campus 'kitchen etiquette' requirements and adhere to these at all times.
- 34. Food must not be stored in accommodation rooms except in sealed vermin-proof containers or as otherwise approved by campus management.
- 35. The **tidiness and cleanliness of the kitchens** are the responsibility of all users. All dishes need to be washed and put away. If a kitchen is found to be left in a dirty condition the kitchen will be cleaned and all students using that facility charged for the cleaning costs.

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# CRESWICK STREET INDEX

Albert St	G10	Hyde Park Rd	C14
Alexander Crt	G6	Johns Rd	B3
Alfred St	E3	Jory St	C4
Anne St	C8	Kennedy Ln	A2
Armstrong St	C12	King St	F5
Ascot Rd	A7	Lees St	H12
Ayres St	G13	Lewers St	D9
Bald Hills Rd	A11	Little King St	E7
Ballarat Rd	E17	Little St	F13
Battery Cres	G12	Luttet St	A7
Bell St	G15	Macs St	E2
Brackenbury Rd	J11	Melbourne Rd	G13
Brawn Rd	A3	Moore St	H11
Bridge St	H7	Napier St	F10
Broomfield Rd	F1	North Pde	G8
Burke St	G6	North St	G7
Caddy Dr	F17	Orr St	G15
Cambridge St	F9	Oswin Dr	G18
Camp St	F6	Pasco St	E3
Carmody Dr	B2	Pearman St	G10
Carpenter St	H6	Phillip St	A8
Cassells Ln	A11	Porter St	K16
Castlemaine Rd	J7	Pound Ln	H6
Charles St	A9	Prince St	E5
Cheney St	I15	Raglan St	E11
Church St	E12	Railway Pde	D3
Clunes Rd	D1	Red Streak Rd	B1
Cooper St	E4	Reed St	D10
Curtis St	F4	Ring Rd	A6
Cushing Ave	E18	Rogers St	H11
Davies St	C3	Sawpit Rd	K7
Davies St	H14	Sawpit No Semmens Ave	F14
Drummond St	E11	Short St	G13
Elizabeth Rd	A10		H3
Ellis St		Smokeytown Rd.	E12
	A8	South St	
Exchange Ln	G11	St. George's Lake Ro	
Fitzgerald St	H6	Stevens St	C3
Ford St	G13	Tait Drive	F15
Gardiner St	G16	Townsend Rd	A12
Geddes Rd	F1	Turner St	E13
Government Rd	C12	Victoria St	E10
Haines St	G6	Water St	H10
Hakea St	F3	White Hills Rd	F17
Hall St	E12	White St	C3
Hammon St	G14	Williams St	D4
Harvey St	G6	Wills St	F6
Hill St	F9	Wright Crt	E16
Hutchinson St	l11		

## **EMERGENCY TELEPHONE NUMBERS**

POLICE, FIRE, AMBULANCE 000

FOR ALL EMERGENCIES ON CAMPUS

(local response business hours only) Ext. 14333 (or security direct – anytime 24 hrs) Ext. 46666

Creswick Police Station 5345 2220

### **NON LIFE-THREATENING MEDICAL AID**

Creswick Medical Centre (24hrs

7days) 5345 8090

Ballarat Base Hospital 5320 4000

Ballarat Base Hospital Emergency

Dept. 5320 4275

Poisons Information 13 11 26

# CAMPUS OUT OF HOURS CONTACT 0425 700 042

The phone in your room will only call campus extensions and receive calls from other telephones